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ANATP/BNATP Monthly Update September 2023

1. All A/BNATPs must check for a FEE_APP or CAAPP entry on the Health Care Worker Registry (HCWR) before enrolling a student. If there is a disqualifying conviction, that student CANNOT enroll until s/he has obtained a waiver. It is the student's responsibility to contact the HCWR to inquire about a waiver. If there is no background check on file, fingerprints must be obtained BEFORE the first day of classes. Program Coordinators or a designee must check weekly on each student to ensure that no disqualifying convictions appear. If a student does have a disqualifying conviction, the student must be *immediately* disenrolled. The student cannot continue any portion of the course until a waiver has been granted. *It is the program's responsibility to counsel students on disqualifying convictions and the consequences. You are required to have a policy in place that mirrors language in Title 77 Section 955.165 and Title 77 Section 395.171.*

You must check the registry at least weekly. If the background check shows disqualifying convictions at any point in the course, the student must be removed from classes. You must check 100% of students every week.

Clarification:

1. Check the HCWR for enrolling students. If they already have a background check with no disqualifying convictions, you need do nothing else. You do not need to continue checking the HCWR.
2. If there is no entry in the HCWR, create one and initiate the background check. Check the student weekly until the background check has been completed. If there are no disqualifying convictions, you need do nothing else. You do not need to continue checking the HCWR.
3. If there are disqualifying convictions, disenroll the student and have them contact the HCWR at dph.hcwr@illinois.gov to find out what to do to receive a waiver. ***Students cannot continue in an portion of the A/BNATP with a disqualifying conviction.***

As always, do not hesitate to call or email with questions.

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