



525-535 West Jefferson Street • Springfield, Illinois 62761-0001 • [www.dph.illinois.gov](http://www.dph.illinois.gov)

## ANATP/BNATP Monthly Update April 2023

1. Effective January 1, 2023, programs can now admit students with an ITIN. The HCWR has been programmed to accept ITINs and the certification exam will allow you to enter an ITIN on the roster. Bear in mind that an ITIN does not give an individual work authorization, nor does achieving a CNA certification. It would be best practice to include counseling for those students that they may not be able to legally work after completing a BNATP and achieving certification.
2. Alzheimer's/dementia CEUs for instructor approval *must be accredited!* Any CEU that would be accepted for the CEU requirement as an RN in Illinois is appropriate. The number of contact hours and the accreditation information must be on the certificate. There are sites that have "training programs" and also CEUs. Check on the accreditation before taking any courses toward CNA instructor approval.
3. The new master schedule is online. There are some changes and additional instructions for when to send revisions. As all instructors are approved to teach theory, lab, and clinicals those check boxes have been removed. You only need to list your instructors and their codes. CPR is the only check box left. You would enter the instructor or the company that is providing CPR instruction and check that box. If you have someone who wishes to teach special content, they must be approved by IDPH although they will not receive an instructor code. Enter that instructor on the master schedule with (SC) after their name.
4. The following schedule changes **do not** require a revised schedule sent to IDPH. Update your local copy and keep it on file for inspection only.
  - a. Clinical site changes to a secondary site already listed on a schedule
  - b. Addition or deletion of an instructor
  - c. Change in CPR instructor or company that provides CPR
  - d. Short notice cancellations such as a snow day, instructor illness, or clinical cancellation due to a facility being in survey, in outbreak, etc. Notification by email is sufficient.
5. The following schedule changes require a revised schedule sent to IDPH.
  - a. Cancellations of theory or lab sessions more than 7 days in the future.
  - b. Changes in starting or ending dates.
6. Rosters for certification exam testing must be completed within 30 days of program completion. Any delay will result in a citation for non-compliance.



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As always, do not hesitate to call or email with questions.

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