



ANATP/BNATP Monthly Update February 2022

1. Please note that there was not an update for January 2022.
2. Instructors who do not take a Train the Trainer course will not be issued an instructor code independent of a BNATP. The program coordinator must apply for instructor approval for all instructors who will teach based on education rather than completion of a Train the Trainer program.
3. If you are approved for hybrid instruction and are utilizing an online platform that you did not create, you must state what platform you are using in the notes section of the master schedule.
4. The master schedule for 2022-2023 has been redesigned slightly. The same requirements for submission and format are still in effect. It will be available on the nurseaidetesting.com website soon.
5. All programs are due for renewal every two years. You must request reapproval via email. It is not automatic. Vocational programs are also renewed by IDPH every two years but must also send the annual IBHE approvals to request reapproval. *Many programs are failing to do this. Any programs that have not requested reapproval in a timely manner will be deactivated.*
6. The requirement for master schedules to be sent in the original .pdf format has been in place for three years now. I still receive schedules in the wrong format. In the future, if schedules are sent in the wrong format, they will be rejected, and ***your class start time will be delayed.*** *Please read the master schedule instructions step by step! I still keep getting responses that they are following the instructions only to find out that they have used Chrome or other software to complete the schedules. Do not use any software other than Adobe (which is free). If you do not have Adobe Reader (Adobe Acrobat Reader DC is the full name of the software), download it now. If you cannot download software to your computer, inform your IT department that you must have it. **IMPORTANT NOTE: There are three other software programs that Adobe will attempt to install on your computer. You must uncheck these in order to prevent their installation.** One of these is the Acrobat Reader extension for the Chrome browser. DO NOT DOWNLOAD OR USE THIS EXTENSION! Below is a screen shot of the first download page at get.adobe.com/reader.*



525-535 West Jefferson Street • Springfield, Illinois 62761-0001 • www.dph.illinois.gov

Uncheck all three boxes below.

Step 1 of 3: Download software

OPTIONAL OFFERS

- McAfee**
Yes, install the free McAfee Security Scan Plus utility to check the status of my PC security. It will not modify existing antivirus program or PC settings. [Learn more](#)
- Yes, install McAfee Safe Connect to keep my online activities and personal info private and secure with a single tap. [Learn more](#)

GET MORE OUT OF ADOBE:

- Install the Acrobat Reader Chrome Extension**
By checking the above, I agree to the automatic installation of updates for Acrobat Reader Chrome Extension. [Learn more](#)

Adobe Acrobat Reader DC
The leading PDF viewer to print, sign, and annotate PDFs.
[Download Acrobat Reader](#)
303.15 MB
By clicking the "Download Acrobat Reader" button, you acknowledge that you have read and accepted all of the [Terms and Conditions](#). Note: Your antivirus software must allow you to install software.

Adobe Acrobat Pro DC
Do everything you can do in Acrobat Reader, plus create, protect, convert and edit your PDFs with a 7-day free trial. Continue viewing PDFs after trial ends.
[Download Acrobat Pro Trial](#)
921.15 MB
By clicking the "Download Acrobat Pro Trial" button, you acknowledge that you have read and accepted all of the [Terms and Conditions](#). Note: Your antivirus software must allow you to install software.

Are you an IT manager or OEM?
Version 2021.011.20039 • [System requirements](#)

Your system: Windows 10 - 11, English
[Do you have a different language or operating system?](#)

Copyright © 2022 Adobe. All rights reserved.
[Terms of use](#) | [Privacy](#) | [Cookie preferences](#)

As always, do not hesitate to call or email with questions.

Randy Carey-Walden, RN, MSN, CCM
Public Service Administrator
Illinois Department of Public Health
Training and Technical Direction
525 W. Jefferson St. 4th Floor
Springfield, IL 62761
Phone: 217.785.5569
Fax: 217.557.3363
ross.carey-walden@illinois.gov