

525-535 West Jefferson Street · Springfield, Illinois 62761-0001 · www.dph.illinois.gov

ANATP/BNATP Monthly Update August 2021

- 1. No student can be admitted to a BNATP or ANATP without a valid social security number. There are no exceptions to this and no waivers! This includes high school students even though high school students do not require background checks. Entries must be made in the HCWR for all students and this entry requires a social security number. Without an SSN, the student cannot take the certification exam because the INACE system requires one also. Taxpayer Identification Numbers (TIN or ITIN) cannot substitute for an SSN. The INACE system will recognize it as a TIN and will reject registration for those students. It will be up to the school that admitted a non-qualified student to determine if a refund of tuition is appropriate.
- **2.** When requesting an instructor code for a new instructor, please include the form at this link. The requirements for additional documentation are on the form.

https://nurseaidetesting.com/wp-content/uploads/2021/06/ANATP BNATPInstructorCodeRequestForm.pdf

- 3. If you are requesting an instructor code for an RN with a BSN or higher education, please note that the CEU certificates must specifically state how many CEUs are awarded. The Alzheimer's training at alz.org does not provide any CEUs.
- **4.** Facility-based Alzheimer's annual training does not typically provide CEUs. These certificates cannot be used to satisfy the CEU requirements for instructors.
- **5.** Please do not send master schedules more than 30 days in advance. The chances are greater that you will have to revise the schedule at a later date. This reduces your administrative time and mine.
- **6.** There have been no additional waivers or emergency rules issued regarding requirements for compliance with administrative rules for ANATPs/BNATPs. If COVID cases increase due to the delta variant and adjustments become necessary as they did in 2020, you will be notified via a monthly update.



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As always, do not hesitate to call or email with questions.

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