

Illinois Department of Public Health  
BNATP Monthly Update  
November 2019

1. ***Please include your program code(s) on ALL emails to the Department. I consistently have to send a return email requesting the program code(s) in order to complete a task. Consider putting your program codes in your signature block so that it automatically sends the codes.***
2. There are two schedules online. One is for the calendar year from January 2019 to December 2019. The other mirrors a traditional school year from August 2019 through May 2020. If your class begins in 2019 and ends in 2020, use the school year calendar.
3. For 2020 and 2021 there will only be one schedule available to try to eliminate some confusion. This schedule will start in January 2020 and end in May 2021.
4. If you click “save” or use the save icon multiple times while creating your schedule, it will make the file size larger each time you hit save. Some email programs limit the size of a file to 5 mb or less. Click “Save As” every time and either save the file with a new file name or save over the existing file name to limit file sizes.
5. Safari and Chrome browsers do not play well with .pdf files. If you have Internet Explorer, use it to download the schedule and save to your computer.
6. A reminder for everyone that the 2020 Annual CNA Conference will be early this year. It is March 6, 2020 at the Crowne Plaza Hotel in Springfield.
7. Note as you request and receive your program re-approvals (it is not automatic) that your expiration date may not be exactly two years. There are currently 340 active BNATPs. Processing all of the re-approvals every other August is no longer possible. The expiration date of your re-approval is the same month as the original approval month of the program. In 2021, your re-approval will be for a full two-year period.
8. ***Please do not send emails to*** both the [ross.carey-walden@illinois.gov](mailto:ross.carey-walden@illinois.gov) and the [dph.bnatp@illinois.gov](mailto:dph.bnatp@illinois.gov) addresses. I monitor both inboxes!
9. There have been several questions about the ANATP (Advanced Nursing Assistant Training Program or CNA II). The program is still in legal review. It will then go to the Joint Commission on Administrative Rules for additional review. I do not anticipate approval before July 2020. The subject matter and Model Program for the ANATP will not be released until it is finalized.
10. Vocational programs (private business/private school) are required to renew their certificate of approval from the Illinois Board of Higher Education (IBHE) annually. This must be sent to [dph.bnatp@illinois.gov](mailto:dph.bnatp@illinois.gov) in order to continue your

Illinois Department of Public Health  
BNATP Monthly Update  
November 2019

program approval. Failure to send this certificate annually will result in deactivation of your program.

Randy Carey-Walden, RN, MSN, CCM  
Public Service Administrator  
Illinois Department of Public Health  
Training and Technical Support  
525 W. Jefferson St. 4<sup>th</sup> Floor  
Springfield, IL 62761  
Phone: 217.785.5569  
Fax: 217.557.3363  
[ross.carey-walden@illinois.gov](mailto:ross.carey-walden@illinois.gov)