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Illinois Department of Public Health
BNATP Monthly Update
July 2019
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1. As of July 1, 2019 IDPH will no longer accept any schedule except the correct schedule as posted online. Any previous versions are now obsolete. If you have completed a previous version and must revise it, however, revise the version you used initially to avoid having to recreate an entire schedule. New schedules from this date forward must be in the correct format and must be the correct version.

   If you use a browser to edit the Master Schedules, your schedules will always be in the wrong format. If you use a Chrome Book without the correct .pdf editor extension, your schedules will always be in the wrong format. There are dozens of .pdf readers available for free, include Adobe at https://get.adobe.com/reader/. If you have a Mac computer, you will have problems also unless you download the correct software. Contact your IT Department or IT expert in your program in order to correct these issues.

   Schedules that are not in the correct format or are not the current accepted version will be rejected. If the schedule is not received in the correct format within 15 days of the start of your class, **you will be required to adjust the start date of your class based on receipt and acceptance of your schedule**. Please read the master schedule instructions file in the Forms section of the nurseaidetesting.com website.

2. Many programs are due for re-approval before August 31, 2019. I have received very few requests for the re-approvals. They are not automatic! You must send an email to dph.bnatp@illinois.gov to let me know if there have been any changes in your curriculum, number of hours, etc.

Randy Carey-Walden, RN, MSN, CCM
Public Service Administrator
Illinois Department of Public Health
Training and Technical Support
525 W. Jefferson St. 4th Floor
Springfield, IL 62761
Phone: 217.785.5569
Fax: 217.557.3363
ross.carey-walden@illinois.gov