
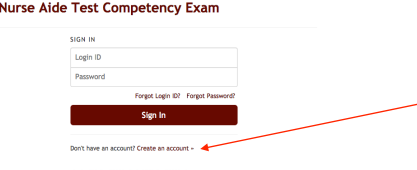


Create an account and purchase an exam seat

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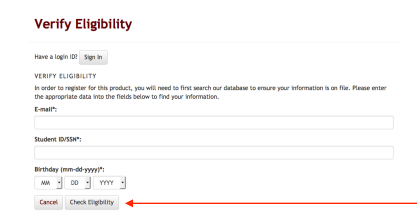
1. Your instructor submits a roster of all students who complete the CNA course and pass the course final exam. You must be on a roster to be eligible to purchase a seat for the State of Illinois' CNA certification exam.

If you are on a roster, go to <http://www.nurseaidetesting.com/>

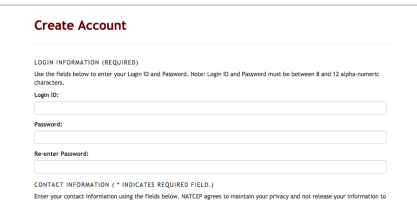
Click the **Exam Registration** link or select it from the menu.
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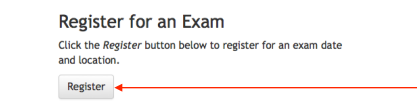
2. The Login screen appears.


If you do not have an account, click **Create An Account** and go to Step 3. 'Verify Eligibility'.


If you have an account, type in your login ID and password, click the **Sign In** button and go to Step 5. 'Register for an Exam'.
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3. On the Verify Eligibility screen: Fill in your email address, Social Security number and birthdate.

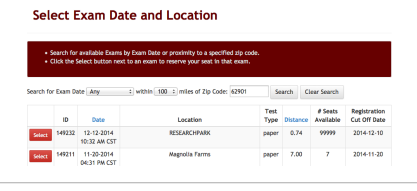
Click **Check Eligibility**. (You must be on a roster to be eligible.)
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4. On the Create Account screen, make a login ID and password. **You must have your login ID and password on exam day.** Fill in your name and your address. **NO** punctuation. Verify all your data. Click the **Create Account** button at the bottom of the form. Do not make additional accounts.
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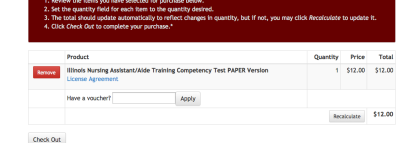
5. On the Register screen, click the **Register** button or the **Store** tab.
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6. On the Payment Methods screen, click **Credit Card or Voucher**.
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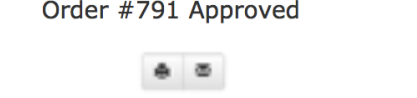
7. On the Products screen, find the exam you want.

Click the **Add to Cart** button associated with the exam.
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ID	Date	Location	Test Type	Distance	# Seats Available	Registration Cut Off Date
149232	12-12-2014 10:30 AM CST	RESARCHPARK	paper	0.74	9999	2014-12-10
149211	11-20-2014 04:31 PM CST	Regalia Farms	paper	7.00	7	2014-11-20

8. Carefully search for an exam by date, distance and/or ZIP Code. Click the **Select** button for the date, location and time you are sure you want to attend. Double-check and confirm the date and month. You will be charged a \$25 fee if you reschedule after purchasing.
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9. Credit or Debit card: Click **Check Out**. Fill in card holder's billing data. Click **Pay Now**.

Voucher: Type in the voucher number. Click **Apply**. Click **Check Out**.
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10. Your receipt appears. Your receipt may be required at the exam site. Click **Print** button to print your receipt or click **Send As Email** button. Click **Instructions** button to see how to log in and take the exam.

Click Sign Out when finished. Do not allow anyone to create an account or buy a seat before you sign out.