
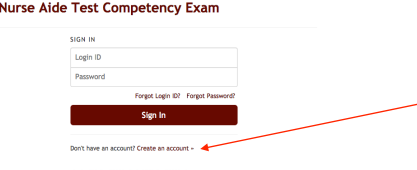


## Create an account and purchase an exam seat

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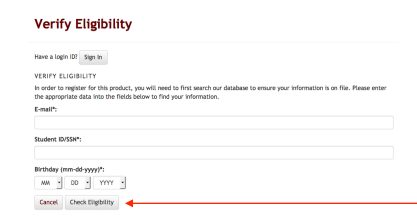
Your instructor submits a roster of all students who complete the CNA course and pass the course final exam. You must be on a roster to purchase a seat for the State of Illinois' certification exam.

If you are on a roster, go to <http://www.nurseaidetesting.com/>

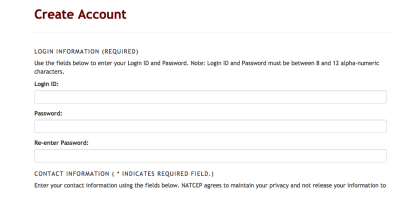
Click either **Exam Registration** link.
- 

The Login screen appears.

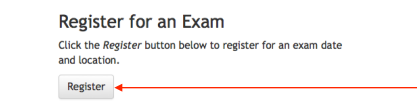
If you do not have an account, click **Create An Account** and go to Step 3. 'Verify Eligibility'.


If you have an account, type in your login ID and password, click the **Sign In** button and go to Step 5. 'Register for an Exam'.
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On the Verify Eligibility screen: Fill in your email address, Social Security number and birthdate.

Click **Check Eligibility**. Remember: You must be on a roster.
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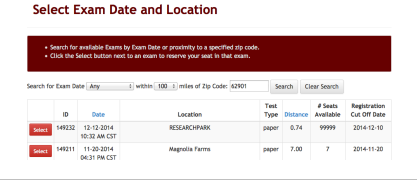
On the Create Account screen, make a login ID and password. **You must have your login ID and password on exam day.** Verify all data. Your name and your address must be on your account. Delete any periods, dashes or symbols.

Click the **Create Account** button at the bottom of the form.
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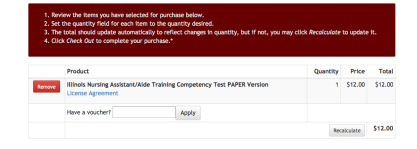
On the Register screen, click the **Register** button or the **Store** tab.
- 

On the Payment Methods screen, click **Credit Card or Voucher**.
- 


On the Products screen, find the exam you want.

Click the **Add to Cart** button associated with the exam.
- 

Carefully search for an exam by date, distance and/or ZIP Code. Click the **Select** button for the date, location and time you are sure you want to attend. Double-check and confirm the date and month. You will be charged a \$25 fee if you reschedule after purchasing.

| ID     | Date       | Location       | Test Type | Distance | # Seats Available | Registration Cut-Off Date |
|--------|------------|----------------|-----------|----------|-------------------|---------------------------|
| 149232 | 12-12-2014 | RESEARCHPARK   | paper     | 0.74     | 99999             | 2014-12-10                |
| 149311 | 11-30-2014 | Heglebia Farms | paper     | 7.00     | 7                 | 2014-11-30                |
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Credit or Debit card: Click **Check Out**. Fill in card holder's billing data. Click **Pay Now**.

Voucher: Type in the voucher number. Click **Apply**. Click **Check Out**.
- 

Your receipt appears. You may need to present your receipt to take the exam. Click **Print** button to print your receipt or click **Send As Email** button.

**LOG OUT WHEN FINISHED.**

**DO NOT ALLOW ANOTHER USER TO CREATE AN ACCOUNT OR PURCHASE A SEAT BEFORE YOU LOG OUT.**