

Log in and take the Illinois Nurse Aide Certification Exam (INACE)

1.



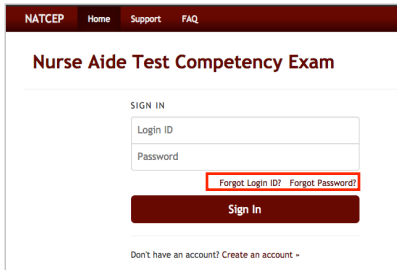
You will need the **login ID** and **password*** you made when you registered, created your account and purchased an exam seat. Your **login ID** is included in your registration confirmation email. Also, you will need a photo ID.

Sign in at the exam location.

Go to <http://www.nurseaidetesting.com/>

Click either **Exam Registration** link.

2.



Enter your **login ID** and **password***.

Your **login ID** is included in your registration confirmation email.

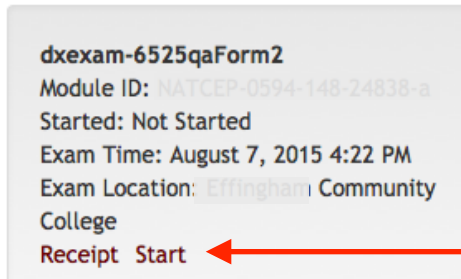
Click the **Sign In** button.

* Click **Forgot Login ID?**
Enter your email and click Retrieve.
Your login name is sent to your email.

* Click **Forgot Password?**
Enter your login ID and click Reset.
A new password is sent to your email.

3.

Available Items



Your Home screen will open.

Your exam is listed in a grey box under 'Available Items'.

Click the **Start** link associated with your exam.

4.

The exam is delivered in Respondus® Lockdown™ browser.

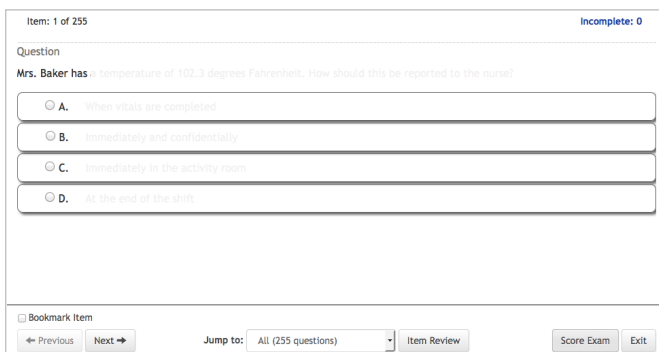
If asked, follow the instructions to allow Lockdown™ to open.

The opening button may say "Allow", "Yes", "Launch Application" or something similar.

If 'Page cannot be displayed' appears, you will not be able to use that computer.

You must take the exam on a computer with the INACE edition of Lockdown™ installed.

5.



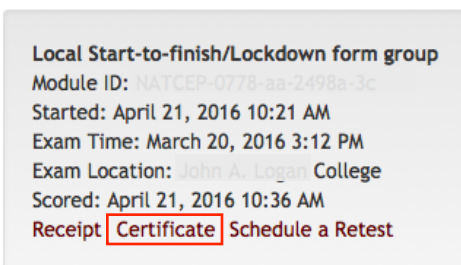
The exam opens.

- Click your answer choice to select it
- Review and re-answer any question as often as needed.
- Click **Next** or **Previous** to navigate among questions.
- Click **Bookmark Item** to identify questions for later review.
- DO NOT close the browser until you complete the exam.

After answering all questions, click the **Score Exam** button. (Your exam will be scored automatically after 90 minutes whether or not you answer all questions.)

6.

Completed Items



Your exam results will be verified and emailed to you. Allow at least 48 hours for the verification process.

A certificate of completion will be available if you pass.

Log in and click the **Certificate** link associated with your exam to download and/or print your certificate.

If you do not pass, you may **Schedule a Retest**'.