

**Illinois Department of Public Health – Basic Nursing Assistant Training Program  
INSTRUCTOR APPROVAL TRAINING/REFRESHER REQUIREMENTS**

**Section 395.160 Instructor Requirements**

- a) Requirements for Clinical and Theory Instructors in a BNATP
  - 1) The Department will evaluate each instructor for minimum requirements set forth in this Section and will approve or deny approval of the instructor before the instructor provides program instruction. The program coordinator shall submit a request for instructor approval 60 days prior to the first day of the course.
  - 2) Each theory and clinical instructor shall:
    - A) Be a registered nurse with a minimum of two years of nursing experience;
    - B) Have no other duties while engaged in the training program;
    - C) Have successfully completed a Department-sponsored Approved Evaluator Workshop prior to initial approval and complete a Department-sponsored Approved Evaluator Workshop refresher course every five years thereafter;
    - D) Have one year of experience as a registered nurse in one or both of the following areas:
      - i) Teaching theory in an accredited nurse training program; or
      - ii) Providing nursing care, including personal care and activities of daily living, to older adults or for chronically ill adults.
  - 3) Only approved clinical and approved theory instructors shall be used.
  - 4) Each theory course instructor and each clinical instructor shall have completed a Department-approved Train the Trainer program.
  - 5) Each theory instructor and each clinical instructor shall complete a Department-approved Train the Trainer review program every five years.
- b) Requirements for Instructors of the Alzheimer's Disease and Related Dementias (Section 395.300(i)) portions of a BNATP
  - 1) Each instructor shall meet the Clinical Instructor requirements in subsection (a).
  - 2) Each instructor shall also provide documentation of completion of a Department-approved specialized workshop, course, seminar or other approved training for instruction in Alzheimer's Disease and related dementias.

**Section 395.162 Approved Evaluator (BNATP Only)**

- a) Requirements for an Approved Evaluator and an Approved Outside Evaluator
  - 1) Shall be an approved clinical instructor and meet the requirements in Section 395.160(a); and
  - 2) Shall have successfully completed a Department-sponsored Approved Evaluator Workshop prior to initial approval and completed a Department-sponsored Approved Evaluator Workshop refresher course every five years thereafter.

CURRENT INSTRUCTOR APPROVAL STATUS			Training/Refresher Requirement(s)	
CLINICAL INSTRUCTOR	THEORY INSTRUCTOR	ALZHEIMER'S INSTRUCTOR		
NO	NO	NO	Train the Trainer Program including Alzheimer's	
YES	NO	NO	Train the Trainer Program including Alzheimer's	
YES	YES	NO	Alzheimer's Portion of Train the Trainer Program	Train the Trainer Refresher every five years
YES	NO	YES	Train the Trainer Program including Alzheimer's	
YES	YES	YES		Train the Trainer Refresher every five years
<b>APPROVED EVALUATOR STATUS</b>				
NO	Approved Evaluator Workshop			
YES	Approved Evaluator Refresher every five years			