

Instructions for requesting an Instructor Code by potential Approved Evaluators not affiliated with a BNATP

For an individual registered nurse who has successfully completed a Department-sponsored Approved Evaluator Workshop to be granted an instructor code, it must be determined that this individual meets the minimal BNATP instructor requirements according to the Illinois Administrative Code 77, Section 395.160 (a).

Submit:

1. Statement of purpose – This page signed and dated.
2. Resume
3. Copy of nursing license
4. Instructor Information Submission Form (gray scantron form); this must be a completed original scantron. Directions for completing this form can be found on the website, www.nurseaidetesting.com → Forms → 2nd table of documents. Contact our office if you need this form.
 - a. Leave boxes D, E, F, G, H, I J, K, L, M, N blank
 - b. Box U (Program Code): 7999

Mail to:

Nurse Aide Testing, Education Coordinator
Mail Code 4340
Southern Illinois University Carbondale
Carbondale, IL 62901-4340

I am requesting that the submitted documentation be evaluated for the purpose of obtaining an instructor code in order for me to serve as an Approved Evaluator (NATCEP).

Signature

Printed/Typed Name

Date